How to Navigate Your Virtual **Event Space** 





Legal Section Mid-term Meeting

2022



Accessing the Virtual Event Space:

How to go to the 2022 CLHIA Legal Section Mid-Term Toronto Meeting <u>https://eventmobi.com/enmt22/</u>

Click the eventmobi link above to go directly to this event.

If the link doesn't work, you can copy and paste the URL into your browser to access the event.

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	2022 CLHIA Legal Mid-Term Toronto N	Meeting		
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# Forgot my Password:

Can't remember your password?

Click the **"Forgot Password"** button to send an email to the email address you have entered to create a new password to login with.



### Join The Live Stream

Click on the **Join Live Stream** button on the home screen or on the left side section of the space.



## Can't hear anything?

If you are not hearing sound, please click the speaker icon, normally found in the bottom right hand corner of the screen, to unmute the player. Or click the "Click to Unmute" button.

(This is a function of a recent update by most browsers, and is not controlled by EventMobi.)



Navigating the Side Menu

The side menu is the main navigation point for everything you will need in your event.

Select the  $\equiv$  on the left side of the virtual space to expand the navigation menu.



# How to open the event space in multiple tabs

Right click on the section (in the left navigation menu) you would like to open on a separate tab, and from the appeared menu, select the **Open link in new tab**.

A new tab opens up at the top.

You can open up multiple tabs and have for example, the agenda in one tab and your message chat box in another.



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**Session Chat** 

Login to join the conversation!

Our session chat allows you to engage with other attendees in real time while watching the presentation.

React or reply to another attendee by clicking on their comment or start a new comment by entering it in the chat box at the bottom.

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#### Session Q&A

Asking a Question has never been easier!

Submit a new question or upvote an existing question to have it answered by the speakers.

Higher voted questions will be pushed to the top automatically. This ensures the top questions are answered by the presenters.

All questions are anonymous.



### Preferences & Personal Agenda

Need to update your profile picture? Want to see sessions that you have saved to your personal agenda?

This can all be done by selecting your profile at the top right of the page.

Your profile will hold all your personal information, sessions, notes, documents, and direct messages.



#### Live Attendee Support

Having a problem joining the livestream, or have a technical question? Chat with us!

You can reach out to live support at anytime during the event by selecting the question mark icon at the top right of the event space.

This will connect you live with one of our Support Specialists.



Finding the Agenda

Looking for your favourite session?

The agenda will hold all of the sessions for the day or entire event.

You can find that in the left side menu or via a widget in your home page. You will see a list of all the sessions sorted by Time.





# Enjoy the **Event!**





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