**Internet & IT Services**

Please print and complete all fields.

**Event Name:**

**Event Date: Request Date:**

**Invoice To: Contact:**

**Phone: Email:**

**On-site Phone:**

**Speed and Typical Usage**

* **Express:** Web browsing, social media, small file attachments
* **Premium:** Basic social media webcasting (ex. Facebook live), web videos, web presentations
* **Blazing:** GroupVideo Conferencing,UHD webcasts, UHD video streaming, large file sharing

**Options & Rates:**

|  |  |  |  |
| --- | --- | --- | --- |
| **Public Wi-Fi** | **Priced Plans** | **Private Wi-Fi per day**  **Advance | Standard | Onsite** | **Wired per day**  **Advance | Standard | Onsite** |
| Complimentary  (2Mbps per user) | **Express:** 10Mbps | $200 | $225 | $275 | $500 | $525 | $575 |
| **Premium:** 20Mbps | $300 | $325 | $375 | $750 | $790 | $850 |
| **Blazing:** +40 Mbps | $400 | $450 | $475 | $1190 | $1250 | $1300 |

Advance Rate: Greater than 10 business days prior to onsite

Standard Rate: 10 business days or less to onsite

On-Site Rate: Requested within 24 hours

Internet speeds are symmetrical. Cancellation requires at least one business day (24 hours) notification.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Date | Room Location | Speed | Wireless or Wired | Cost Estimate |
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|  |  |  | **Total w/o HST** |  |

IT support for proprietary software, applications, and hardware setups: $160/hr. Use of unapproved switches/hubs/routers is strictly prohibited on the SJCC network and will result in a disconnect. These devices will require IT assistance for setup.

**Choose your Wi-Fi network name and password:**

**NETWORK NAME:**

**NETWORK PASSWORD:**

(Password must be 8 characters long)

**Please return completed form to:**

[**ShowServices@sjcc.ca**](mailto:ShowServices@sjcc.ca)

**All requests will receive a response within 5 business days to confirm your order. If you do not receive a response or have questions, please contact the info line at 709-758-1111 x403.**

Rates are in Canadian dollars. Prices are subject to change without notice. HST will be applied.